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Department of Parks and Recreation
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General Park Rules

- 1. To enter Neff Park, a person must: show a valid pass that has been issued to them; or, be accompanied by a resident with a valid pass; or, have their name on an approved list.**
 - Passes will be issued to residents and other persons as provided below.
 - Residents have guest privileges; holders of other passes cannot bring in guests of their own.
 - Lists will be maintained for various purposes, such as for group permits and marina access.
 - The pass must be presented to the gate guard and scanned if necessary.
- 2. Pets are not allowed in Neff Park. Boat owners may bring a pet directly to their boat if their pet is on a leash.**
- 3. Alcohol is permitted, with exception to the pool facilities, and must be consumed responsibly.**
- 4. Picnic tables must be actively used and cannot be saved or reserved for a later time.**
 - Any items used to “reserve” a picnic table will be assumed to be lost and will be placed in the lost and found in order to promote the maximize use of the limited number of picnic tables in the park.
 - On evenings of Home Swim Meets tables may be reserved at 3:00 pm.
- 5. Noise must be at a reasonable level; loud noises and music are prohibited.**
- 6. Nothing shall be driven into the ground. Large tents, un-authorized vehicles, skateboards, bicycles, roller blades, roller skates, or anything that could damage park grounds are not permitted in the park.**
 - Upon request of Department personnel, the offending item must be removed immediately.
 - Any damages will be noted by Department personnel and the resident will be responsible for paying for any repairs, i.e. cables, sprinkler heads and/or sprinkler lines
- 7. Catered events must be approved in advance.**
- 8. Items such as signs, balloons, and etc. shall not be attached to or placed at the park entrance, on park fences or park gates. Such items will be removed and disposed of accordingly.**

Group Permit Policies

1. All gatherings of 10 or more, or for a list of guests beyond the permitted amount of available park passes, must be complete and submit a Group Permit Application [5@](#)
[www.park.com](#)

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- . **A maximum of 50 guests are allowed per group permit. The maximum total number of guests per day for all group permits is 150.**

- 3. Group Permits will be limited to the following amount of tables:**
 - Groups of 50 - 5 tables or less
 - Groups of 40 - 4 tables or less
 - Groups of 30 - 3 tables or less
 - Groups of 20 - 2 tables or less
 - Groups of 10 - 1 table

- 4. Group permits will not be issued for holidays, holiday weekends, during city-sponsored events, and for other higher demand days deemed by the Director.**
 - These dates will be indicated and advertised through the Department of Parks and Recreation.
 - Common holidays include Memorial Day Weekend, Father's Day, Mother's Day, Labor Day Weekend, and etc.
 - These rules are created to accommodate and give first priority to all residents

- 5. Group permits will not be issued to minors.**

- 6. Groups of minors must be supervised by an adult.**

- 7. The host resident must be present during the entire duration of the issued permit.**
 - The host resident will accept all responsibility for cleaning their respective areas before leaving.
 - The host resident will ensure that all guests conduct themselves in a responsible manner.

- 8. All refuse must be placed in waste containers found in the park.**

- 9. Group permits will be accepted no more than three months in advance.**
 - Permit applications submitted more than three months in advance will not be processed.
 - This should prevent hoarding of dates and will allow for more fair usage of the park.

- 9. A household is limited to 3 permits during the summer season (Memorial Day to Labor Day).**

- 10. Residents that intentionally disregard park rules may have their pass(es) confiscated and their entry privileges revoked.**

- 11. There is A \$10 fee for reserving a Group Permit**

Pavilion Use Policies

- 1. The maximum amount of six picnic tables will be allowed at the Pavilion.**
 - The host resident may bring in additional tables of their own to use.
- 2. A Pavilion Request Form along with a list of non-residents must be submitted to the Director at least seven days in advance.**
 - Reasonable changes to the guest lists may be made at any time before the day of the permit.

- Reservations may be issued on shorter notice, but is not always possible or recommended.
- 3. The Pavilion may not be saved or reserved (“roped off”) for a later time.**
 - Anything used to “reserve” the Pavilion will be assumed to be lost and taken to the lost and found.
 - When not reserved, the Pavilion is available on a first-come, first-served basis.
 - 4. Residents may reserve the pavilion during three available blocks of time: 6am – noon, noon – 5pm, or 5pm – 11pm.**
 - Requests for reservations should be made at least seven days in advance of the proposed function.
 - 5. City sponsored events will have priority on Pavilion usage.**
 - 6. The pavilion will not be reserved on holidays, holiday weekends, during city-sponsored events, and for other higher demand days deemed by the Director.**
 - These dates will be indicated and advertised through the Department of Parks and Recreation.
 - Common holidays include Memorial Day Weekend, Father’s Day, Mother’s Day, Labor Day Weekend, and etc.
 - These rules are created to accommodate and give first priority to all residents
 - 7. There is a \$25 rental fee for reserving the pavilion.**
 - 8. Pavilion requests may require a Group Permit; please refer to the Group Permit policies.**

Norbs Room Rental Policies

- 1. Reservations for the Norbs Room will be made available during the following months: April, May, September, October, and November.**
 - Due to summer and winter programming, the Norbs Room will not always be available for rent.

- 2. A Norbs Room Request along with a list of non-residents must be submitted to the Director at least seven days in advance.**
 - Reasonable changes to the guest lists may be made at any time before the day of the permit.
 - Reservations may be issued on shorter notice, but is not always possible or recommended.
- 3. The Norbs Room can accommodate up to 30 people.**
 - Fire code prohibits allowing more than 30 people into the room.
- 4. Residents may reserve the Norbs Room during three available blocks of time: 6am – noon, noon – 5pm, or 5pm – 11pm.**
- 5. There is a \$25 fee to reserve the Norbs Room.**
 - This fee includes use of up to 6 tables and 20 chairs.
- 6. City sponsored events will have priority over Norbs Room usage.**
- 7. The Norbs Room will not be reserved for holidays, holiday weekends, during city-sponsored events, and for other higher demand days deemed by the City of Grosse Pointe.**
- 8. Norbs Room requests may require a Group Permit. Please refer to the Group Permit policies.**