



## Marina Rules & Regulations

### Contract Agreement

1. Wells will only be issued to person(s) who are at least eighteen years of age and whose legal residence is in the City of Grosse Pointe. If a well occupant ceases to be a resident, the well agreement automatically terminates, and the well must be vacated immediately.
2. Only one boat well will be allowed per legal residence.
3. Wells and boats cannot be owned by or registered in the name of a business.
4. All well renewal applications must be returned with the required 50 percent deposit by November 1. All late applications will be assessed a **\$5 late fee** per week. All wells not under contract and paid in full on or before February 1 will be offered to residents on the waiting list without further notice.
5. Boats may be moored in the marina no earlier than April 1, and must be removed by November 1. No guard will be on duty until May 1.
6. All wells must be occupied by June 1. Requests for extensions must be made in writing to the Harbor Master (HM) prior to June 1. Failure to occupy will constitute abandonment, and the well will be made available to the marina waiting list.
7. Well occupants may be eligible for a refund of their well fee if proper notification of cancellation is provided. Proper notification constitutes a letter delivered to the HM prior to February 1 of each year.
8. Wells may not be subleased. However, during times of extended absence, a well may be occupied by another city resident with the written consent of the HM. Absences longer than seven consecutive days should be reported to the HM using the "scheduled absence form" or "float plan."
9. If a well occupant plans to acquire a different boat and wishes to locate it in his or her current well, a new well application must be completed. The new boat must meet the size restrictions for the well.
10. All boats must be licensed, operable as designed, and actively used. The marina is not to be used for in well storage of boats.

## **Waiting Lists**

11. Grosse Pointe City residents, who wish to be placed on the waiting list, should contact the HM. The waiting list is maintained in the order in which applications are received. An initial fee of \$25 is required, with an annual renewal fee of \$5 per list. The City maintains six lists based on well size: 22', 24', 30', 32', 34' & 40'.
12. Wells shall be assigned according to seniority date on the waiting list, i.e., the older the date, the higher the seniority.
13. If a well is offered prior to April 1 to an applicant on the waiting list, the applicant has seven days to accept and make 50 percent payment or the applicant's name will be moved to the bottom of the waiting list. If the applicant accepts the well and makes the 50 percent payment within seven days, the balance of the payment will be due in 30 days.  
  
If a well is offered after the start of the season (April 1 or later), the applicant may accept or decline within seven days and maintain his or her seniority date. If the applicant accepts the well, 50 percent payment will be due in seven days, and the balance will be due in 30 days.
14. Current well occupants who desire a larger or smaller well, must notify the HM, and pay the proper fee to be placed on one or more of the waiting lists. Priority will be given to those who desire a smaller well.
15. Boats and wells may be jointly owned by more than one city resident. For this to occur, all of the residents' names must be on the boat's registration and on the well application. If a current well occupant wishes to transfer partial ownership of a boat to another city resident, a new application must be filed with the HM. However, in this instance, the additional boat owner is not automatically added as a well occupant. The additional boat owner must apply to the waiting list. When the additional boat owner reaches the top of the list, his or her name can be added to the well he or she jointly occupies, or he or she may choose to accept a new well. If the original well occupant leaves the marina before the new boat owner is eligible to become a well occupant, he or she will forfeit the well, but will remain on the waiting list.

## **Relocation List**

16. Wells may not be exchanged or traded without the HM's permission. If a well occupant desires to relocate to a well of equal size, the occupant must apply to the relocation list and pay the \$5 annual fee. As wells become available, the well occupant will be given the option to relocate before the well is released to the waiting list. Well occupants cannot obtain larger or smaller wells by this method. To move to a well of a different size, well occupants must follow waiting list procedures.

## **Personal Watercraft**

17. The mooring of personal watercraft (i.e., jet skis, wave runners, etc.) is permitted upon approval of the HM. Tenders (i.e., small rubber rafts) are permissible as long as they do not protrude beyond the pilings or interfere with other moored boats.

## **Marina Safety**

**18. Fishing is not allowed in the marina.**

**19. Swimming is not allowed in the marina.**

20. Boats shall be maintained in a safe and seaworthy condition and equipped in accordance with Coast Guard regulations. Boats shall be moored and secured in a manner that is satisfactory to the HM. When entering and leaving the harbor, boats shall be operated in a safe and seaman-like manner. The harbor is considered a no-wake area.

21. Boats shall be secured with appropriate marine-type mooring lines.

22. **No refueling of watercraft is allowed in the marina.** This is in accordance with NFPA 302 & 303, Standards for Marinas and Boatyards, Sections 6-3 Storage and Handling of Fuels, "All pleasure and commercial motor craft shall be fueled at stations or other specifically designated remote locations." Furthermore, the transfer of fuel from one container to another, including fuel tanks, is prohibited in or around the marina, on park grounds or in the parking lot of Neff Park.

23. Personal vehicles are not allowed in the park or on the main pier of the marina. They should remain in the parking lot. Large carts are to be used for transport of bulky or heavy items. All wagons and carts should be returned to the corral after use.

24. The marina is equipped with a ground-fault monitoring system. Ground-fault alerts are displayed by a flashing red light mounted on the transformer that is located along the property line by the pool. Please notify park personnel immediately if you see the flashing light.

25. When you disconnect a power cable from a boat, you must also either disconnect it from the power tower or turn off the breaker.

## **Harbor Rules**

26. Dogs are not permitted in the park. However, well occupants wishing to bring their dogs to their boats may do so provided dogs are leashed and kept on board at all times.
27. Living aboard boats is not permitted in the marina. Well occupants who have self-contained watercraft (i.e., having an enclosed sleeping area, head, etc.) are allowed overnight stays, not to exceed 48 hours, after notifying the HM and/or gate guard and completing the appropriate form. However, the well occupant must be present for the duration of the stay. All overnight occupants must remain onboard between 11 p.m. and 5 a.m., and noise and light must be kept to a minimum.
28. Grilling is not permitted in the marina. Grilling is permitted on boats provided a gas marine-type is used. Charcoal grills are prohibited.
29. Moored boats may undergo routine maintenance and repair. However, the maintenance and repair shall not in any way interfere with others in the marina, i.e., noxious/unpleasant smells, disturbing noises, etc. The work shall not in any way obstruct, cause damage to, or cause discoloration of docks, piles, adjacent boats, etc. All work must be in compliance with environmental rules and regulations. If work is to be performed by a non-resident, the gate guard must be notified of work schedule.
30. The waters of the marina shall not be fouled. No garbage, trash, fuel, oil, toxic chemicals, etc., shall be permitted to enter the water, or be placed upon the docks or in shore area of the marina. Toilet facilities shall be equipped with holding tanks and must be in compliance with Coast Guard regulations.
31. Minors are not allowed on boats after 11 p.m. unless accompanied by the well occupant.
32. Excessive noise should be avoided in marina, i.e., mufflers must be maintained in good condition, revving engines should be avoided, halyards secured to avoid slapping, music and radios should be kept at levels that will not disturb the neighbors, etc.
33. Nothing shall be attached or unattached, or located in and/or around the marina without the written permission of the HM: i.e., no carpet on docks, piles, etc.; no satellite dishes, antennas, etc.; no davits, cleats, hooks, bolts, screws, etc; no tape of any kind.
34. Well occupants shall use only three-conductor cable with an approved marine plug between the dockside marine receptacle and the boat. Additional auxiliary receptacles and wiring are not permitted. For added safety, when you disconnect a power cable from a boat, you must also either disconnect it from the power tower or turn off the breaker.

35. All boats must fit the assigned well. No part of a boat may protrude beyond the stern pile or finger pier.

<b>Well Sizes</b>	<b>Boat Size (LOA) Accommodated</b>	<b>Location of Wells</b>
22' x 9'	16' to 21'	A Dock: A1 - A23
24' x 10'	21' to 23'	B Dock: B1 - B21
30' x 11'	23' to 29'	Main Pier: M1 - M32 & C Dock: C1 - C52
32' x 13'	29' to 31'	D Dock: D12 - D21
34' x 13'	31' to 33'	Lake Side Pier: L Dock: L1 - L11
40' x 14'	33' to 39'	D Dock: D1 - D11

36. Dock boxes are available and must be purchased from the City of Grosse Pointe. Dock boxes are available in three sizes: small, medium and large. Once purchased, the box becomes the property of the purchaser. Initial purchase price will include installation. Installation, relocation or removal must be done by City of GP personnel only. There will be a \$25 fee for removal. In the event the owner changes well locations, there will be a \$50 fee to relocate the dock box. Cleaning, repair and maintenance of the dock box is the responsibility of the owner.

<b>Well Numbers</b>	<b>Dock Box Sizes</b>	<b>Dock Box Costs</b>
A01 to A23	39.5"W x 19.75"D x 21.5"H	\$462
B01 to B21	44.5"W x 26.5"D x 27.5"H	\$541
M01 to M32	44.5"W x 26.5"D x 27.5"H	\$541
C01 to C52	44.5"W x 26.5"D x 27.5"H	\$541
D12 to D21	44.5"W x 26.5"D x 27.5"H	\$541
L01 to L11	44.5"W x 26.5"D x 27.5"H	\$541
D01 to D11	72"W x 29"D x 29"H	\$866

37. At the end of each season all lines, hoses, etc. must be removed from the marina. Those remaining will be discarded.

## **Enforcement**

38. Each person issued a mooring permit has signed a Boat Well Application & Agreement and acknowledges that in consideration of the issuance of a permit to moor a boat in the marina he or she will abide by the rules and regulations approved by the City Council for the operation of the marina.

As a process for enforcement of the Marina Rules & Regulations there is a system of warnings, leading to the revocation of the mooring permit:

1. Verbal warning issued by the HM or designee that a rule infraction has been observed with the date and time documented.
2. Written warning by the HM that an infraction of the same rule, for which a verbal warning was given, has been observed with the date and time documented.
3. Written notification by the HM that an infraction of the same rule, for which two previous warnings were given, has been observed and documented with date and time. The well occupant's mooring permit is revoked and the boat is to be removed from the marina with no refund of fees paid.

## **Appeals Process**

39. Residents of the City of Grosse Pointe may make written appeals to notifications of infractions to the existing marina rules and regulations. Written appeals must be made to the HM. The written appeal will be reviewed by the HM and City Manager for determination. If appeal is denied and the resident wishes to pursue the matter further, the resident may request that the appeal go before City Council for final determination.

## **General**

40. The City does not warrant water levels.
41. The marina shall not be used for any commercial purpose. Taking on or discharging of passengers for hire or freight carrying of any kind is not permitted. The boat for which the contract agreement is issued shall be used strictly for private recreational purposes and shall not be rented out or chartered, nor in any other way used by others for a consideration.
42. The well occupant is responsible for the conduct of his or her guests.
43. Guests who are not residents of the City of Grosse Pointe and not accompanied by a well occupant may be admitted to the park, when the well occupant has made prior arrangements, i.e., submitting a guest list to the Gate Guard.
44. The HM may shut off power, disconnect power cords, or perform other safety-related tasks as needed.
45. The HM shall be designated from time to time by the City Manager.