

CITY OF GROSSE POINTE

17147 Maumee Avenue – Grosse Pointe, MI 48230-1534 – 313-885-5800

BIRTH RECORD REQUEST

WILLIAM BEAUMONT HOSPITAL GROSSE POINTE ONLY

(formerly Bon Secours Hospital)

A copy of your photo identification is required when making application by mail or in person

First Copy of Birth Record \$20.00

Each Additional Copy \$ 5.00

(Costs are applied per child, per request)

Today's Date _____

Name on Birth Record _____

Date of Birth _____

Print # of copies _____ Certified Copy (8½ x 11)

Last (4) digits of Mother's or Father's Social Security # _____

Mother's Maiden Name _____

Telephone Number _____

Check Request Type _____ Pickup same day (must submit this form in person)

_____ Pickup next day (must submit this form in person)

_____ Mail record to address below

MAILING NAME & ADDRESS _____

Applicant's signature (Applicant must sign application before birth record(s) will be issued)

IMPORTANT - Birth Records can be obtained in person by submitting this completed request form and payment. A copy of your photo ID will be made when you appear in person. If you make a request by mail, this completed form must be accompanied by payment and a copy of your photo ID. The record will then be mailed to name & address listed above. Personal checks or money order are accepted made payable to the City of Grosse Pointe. Please allow 4-5 days mailing time for mail-in requests. NO fax requests or credit card orders are accepted.